Part 1: Planning Your Unit

☐ Backward plan your unit using the Unit Planner.
☐ Chunk and outline daily objectives using Part 3 of the Unit Planner.

Part 2: Planning Daily Lessons for Effective Instruction

☐ Use the UDL Planner to plan each lesson.
☐ Chunk and outline daily objectives using Part 3 of the Unit Planner.

A. Plan for Effective Representation of Your Lesson

☐ Develop vocabulary and background knowledge.
☐ Create visual, auditory, and kinesthetic activities.

B. Plan for Effective Engagement

☐ Give students a choice in assignments.
☐ Prepare authentic tasks based on knowledge of your students.
☐ Include some gamification leveling.

C. Plan for Action and Expression

☐ Include checklists for complex or multistep processes.
☐ Model note-taking strategies and share some graphic organizer templates.
☐ Practice giving effective feedback.

Part 3: Focus on Individual Students Who Are Struggling

☐ Identify students who are struggling.

A. Scaffolds for Reading Text

☐ Gather background materials for difficulty vocabulary.
☐ Chunk text.
☐ Use guided reading.

B. Scaffolds for Reading Tasks

☐ Model using graphic organizers or templates.
☐ Model exemplary responses.

C. Scaffolds for Instructional Tasks

☐ Use templates.
☐ Use quick-reference guides or notes.
☐ Use guided instruction.
☐ Use verbal cues, hints, or partial solutions.